



## GOVERNOR LINK ROLE PROFILE

PUPIL PREMIUM

AGB



# THE ROLE OF AN AGB LINK GOVERNOR

A key role of the AGB is providing support and challenge to hold senior leaders to account for the performance of the school. This cannot be achieved by any one governor alone. It needs each governor on the board to have a specialist area, where they build their knowledge & understanding, and can more closely offer this support and challenge. With each governor on the board working on their specific areas we ensure each key area does have scrutiny by the Board.

## **As a link governor you will be required to:**

- Act as the lead governor for the AGB in this area
- Monitor the performance of the subject/provision through scrutiny of board papers but also importantly through meetings with the link staff member for your area. It is recommended that you meet with them 2 or 3 times a year, face to face or via video call. Visits should have a clear focus around the improvement plan for the area. Guidance for how to arrange, complete and completing a visit form is available [here](#).
- Monitor the implementation of the school's performance and improvement strategy in your link area using information such as school data, outcomes, questioning staff and pupils etc.
- Make sure the school has suitable and relevant policies in place for your link area
- When reading papers, pay particular attention to the data relevant to your area and ask questions accordingly
- Support and challenge the member of staff who is responsible for your link area(s). To prepare for this, refer to governor questions resource and resources such as 'Governor Hub'.
- Keep the governing board informed about your link area(s), and act as a link between governors and staff
- Develop knowledge in their specialist area and take part in relevant training

## **Be the link to the Governing board**

Your job is to act as the link between governors and staff, and to report to the board on things like:

- Subject/provision delivery
- How the subject/provision links to the school improvement plan (SIP) and contributes to pupils' learning
- Progress and challenges facing the subject/provision
- The impact of the subject/provision on pupils
- Upcoming relevant information such as activities, focus days, important deadlines, workshops etc.

## **What you should focus on**

- Understanding the Schools current performance in your link area
- Understand the statutory requirements or Ofsted framework requirements for your area and challenge if they are sufficiently in place
- Understand and challenge any decisions made around these areas; i.e why does the school insist on language GCSE for all pupils, or why does school spend Pupil Premium money in that way
- Know the plans to improve the area/provision in the school
- Ensure your knowledge of the quality of delivery and impact for pupils in your link area

## **Ways to monitor**

- Regular meetings with the relevant staff member(s) (this can be via teams or in person)
- Visits to the school to see subject/provision in action and culture within the school
- Review performance data from school through AGB reports, as well as reviewing information from external and internal reporting such as QA reports and Ofsted reports
- Attend meetings which give you first hand observations of the application of policies, procedures and culture within the school such as GDCs, staffing disciplinarys and complaint hearings.
- If relevant seek feedback through talking to pupils or looking at parent and staff surveys

# ROLE PROFILE

## PUPIL PREMIUM LINK GOVERNOR

### DUTIES & RESPONSIBILITIES

The DFE explains that 'Pupil premium is funding to improve education outcomes for disadvantaged pupils in schools in England. Evidence shows that disadvantaged children generally face additional challenges in reaching their potential at school and often do not perform as well as other pupils.' Ofsted inspectors will look at how well the AGB holds school leaders to account for using the pupil premium effectively. They also look at any differences made to the learning and progress of disadvantaged pupils, as shown by outcomes data and inspection evidence.

#### **The link role Governor has to focus on 2/3 key areas of focus in relation to Pupil Premium:**

- The appropriate allocation and use of resources/funding and consequent audit trail
- The impact of these resources on narrowing attainment gaps between disadvantaged pupils and other pupils
- **PRIMARY ONLY** - Primary PE and Sport Premium funding is intended to make sustainable and additional improvements to the quality of schools PE and sport offering. It is the role of Governors to ensure that this funding is appropriately utilised and not be used to simply fund the delivery of the core curriculum or capital expenditure. Given how important physical activity is to wellbeing and educational success, making the most of any available funding is incredibly important, as well as a core role of governors.

#### **As Pupil Premium Link Governor, you will:**

- Regularly review the spending of the pupil premium funding, making sure money is spent in identifiable ways to support target groups of pupils. The DFE guidance states that spending it most effective when used across the following 3 areas:
  1. High quality teaching, such as staff professional development.
  2. Targeted academic support, such as tutoring.
  3. Wider strategies to address non-academic barrier to success in schools, such as attendance, behaviour and social and emotional support.
- Regularly review the impact of spending on target groups by reviewing school data and pupil premium impact reports to ensure that the school is seeing the expected impact from the additional support and interventions in place.
- Review the attainment and progress of different groups of pupils over time to provide evidence of how eligible pupils are progressing compared with others. Data should demonstrate effective spending.
- Ensure the school has published their pupil premium statement on their website which states how they use their funding and the impact it has on the attainment of disadvantaged pupils.
- Challenge and support the school in ensuring that their curriculum and wider school opportunities such as breakfast clubs, clubs and trips are accessible to all including Pupil

Premium students. You may like to review how many PP students access clubs and what strategies are used to enhance this.

- Review all the methods that the school are supporting Pupil Premium students such as attendance tracking and other strategies outside the classroom which cause barriers to learning.
- Ensure that the Pupil Premium statement is produced by the academy and published on its website annually.
- Review attendance data for PP students and ensure strategies are in place to reduce any gaps
- Review Suspension & Exclusion data for PP students and ensure strategies are in place to reduce any gaps
- Lead on the reporting of matters relating to the Pupil Premium at AGB meetings.
- Ensure that any relevant training on the Pupil Premium is being delivered to school staff and governors.

#### **PRIMARY ONLY**

- Ensure that the Primary PE and Sport Premium funding, as well as other school grants, are used within the set parameters of the grant conditions.
- Ensure that the school is seeking best value for money and can demonstrate they are making the most of the funding.
- Monitor the impact of the Sports Premium spending, considering whether they are fulfilling the five key indicators:
  - Engagement of all pupils in regular physical activity
  - Profile of PE and sport is raised across the school as a tool for whole-school improvement
  - Increased confidence, knowledge and skills of all staff in teaching PE and sport
  - Broader experience of a range of sports and activities offered to all pupils
  - Increased participation in competitive sport

# ROLE PROFILE

## PUPIL PREMIUM LINK GOVERNOR

### MEETING SUPPORT

#### **AGB Workbook/Policies:**

At each AGB meeting, the Headteacher will prepare and present a workbook which covers every aspect of the school. The areas are broken down into different tabs on the excel workbook.

When reading this document, your focus should be on the areas which relate to your link Governor Role and you should come prepared with questions to ask about the information on the relevant tabs.

**Pupil Premium link governor, relevant tabs:** Pass Data for PP Pupils, Attendance for PP Pupils, Behaviour Data for PP Pupils

#### **Academy Policies**

It is important that each policy the AGB sign off is reviewed fully by Governors to ensure that the policy is in line with the strategy and vision for the school. Each policy should be assigned to a particular link governor so that more detailed review can be complete by that governor. Your Link governor role is specifically linked to;

- Pupil Premium Statement

#### **Good questions to ask in Governor Meetings and through Governor Visits:**

1. How do leaders monitor the attainment, progress and quality of education for PPG/Disadvantaged pupils?
2. Do PPG pupils attain/make progress as well as their peers? How do you know? What action are you taking to address any gaps? How successful are actions?
3. How do you know that disadvantaged pupils:
  - Acquire knowledge and cultural capital in the school?
  - Make progress, in that they know more, remember more and are able to do more and are learning the intended curriculum?
  - Produce work of high quality?
  - Achieve well in national test and examinations? Where they don't, what action are you taking and how are you monitoring impact?
  - Being prepared for their next stage of education?
  - Are able to read to an age-appropriate level and fluency? Where they don't, what action are you taking and how are you monitoring impact?
4. Are PP pupils over represented in suspension/attendance figures? If so, what needs to happen to improve this?
5. Which strategies for PP as published on the website are having positive impact?
6. Which strategies for PP are not having impact – how does the school decide it the strategy requires more time or needs to be changed?
7. PRIMARY ONLY – In regards to the Sports Premium Funding, do you believe that the way the money is being spent is having the intended impact? Is there anything that needs to be improved in this area?

# RESOURCES

## TRAINING RESOURCES

[Video: Student Matters – Mandy Gage](#)

Governors' role in SEN, safeguarding, attendance, behaviour & PP covering key terms, how to read the data and what to ask on visits.

## USEFUL RESOURCES

[DFE: Pupil Premium Overview](#)

[DFE: Using Pupil Premium: guidance for school leaders](#)

[DFE: Service Pupil Premium: what you need to know](#)

[Quick Read: One Page Pupil Premium Summary](#)

[Monitoring Pupil Premium: the role of a link governor](#)

[Video: BBC Teach – Teacher tips on helping disadvantaged pupils](#)

[Video: Governors for Schools – Making a difference for disadvantaged pupils: the role of governors](#)

[Pupil Premium: questions to ask](#)

[Monitoring Pupil Premium spending](#)

[How to review a Pupil Premium policy](#)

[DFE: PE and sport premium for primary schools](#)

[Webinar: Governors for Schools: Primary PE & Sport Premium Funding](#)

[The Key Article: Understand how the PE and sport premium for primary schools is allocated and find out how your school can spend it.](#)